

**SCHOOL DISTRICT OF THE MENOMONIE AREA
MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
ADMINISTRATIVE SERVICE CENTER
215 PINE AVENUE E, MENOMONIE, WISCONSIN
MONDAY, JUNE 14, 2021, 5:30 P.M.**

I. OPENING ITEMS

- A. Call to Order** – President David Styer called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:30 p.m. on Monday, June 14, 2021, in the boardroom of the Administrative Service Center at 215 Pine Avenue E in Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed eight board members present: Chris Freeman, Mark Hillman, Tanya Husby, Clinton Moses, Amy Riddle-Swanson, Charlie Schneider, Angie Skillings, and David Styer. Karl Palmer was absent. President Styer declared a quorum and noted that the meeting had been duly noticed. Administrators in attendance were Joe Zydowsky, Samantha Hoyt, Leah Theder, Tonia Kowieski, Michelle Kloser, Justin Scheunemann, Kevin Tomaszewski, Susan Mommsen and Katie Krueger. Also in attendance was Recording Secretary Jamie Krista and Janet Zimmer.
- C. Pledge of Allegiance and Reading of Mission Statement** – Styer led the Pledge of Allegiance and read the district’s mission statement.
- D. Agenda Order and Approval/Revision** – Freeman made a motion, seconded by Riddle-Swanson, to move action item 4B, Approve Addition to the 2021-2022 Staffing Plan, to a discussion item. The motion failed by a 2-6 roll call vote, with Hillman, Husby, Moses, Schneider, Skillings, and Styer casting “nay” votes. The agenda order was approved as presented.
- E. Recommendations and Commendations** - Dr. Zydowsky was presented a Certificate of Merit from the Wisconsin Association of School District Administrators for fifteen years of service as a district administrator in Wisconsin.
- F. Community Communications** - There were no community communications.
- G. Revenue and Expenditure Reports for the Month Ended May 2021** - Business Manager Leah Theder presented the expenses by function, expenses by object, and revenue reports for May 2021.
- H. Monthly Employment Report** – The board reviewed the monthly non-certified staff employment report for May 2021, which included, 4 new hires, 10 resignations, and 2 retirements.

II. CONSENT AGENDA

Action to Approve Consent Agenda – Moses made a motion, seconded by Skillings, that the board approve the following consent agenda items: 1) Minutes of the Regular Board Meeting of May 10, 2021, and Special Board Meeting of May 24, 2021; 2) Financial Reports for May 2021; 3) Donations Exceeding \$1,000 for May 2021; 4) Annual Renewal of WIAA Membership; 5) Student/Parent Handbooks for 2021-2022; and 6) Authorize District Administrator to fill teaching vacancies for 2021-2022 school year, as presented. The motion passed by unanimous electronic vote.

III. PERSONNEL CONSENT AGENDA

Action to Approve Personnel Consent Agenda – Skillings made a motion, seconded by Husby, that the board approve the following personnel actions: 1) Employment of Adrianna Harrison, school counselor, at Menomonie Middle School effective August 17, 2021; 2) Employment of April Graese, Occupational Therapist, effective August 17, 2021; 3) Employment of Hannah Bunkowski, emergency one-year kindergarten teacher, at Wakanda Elementary, effective August 17, 2021; 4) Employment of Jacob Lemke, 7th-grade science teacher, at Menomonie Middle School, effective August 17, 2021; 5) Employment of Rachel Scott, 6th-grade science teacher, at Menomonie Middle School, effective August 17, 2021; 6) Resignation of Shelby Hamlin-Bowe, 6th-grade science teacher, at Menomonie Middle School, effective June 7, 2021; and, 7) Resignation of Nash Gilles,

science teacher, at Menomonie High School, effective at the start of the 2021-22 school year, as presented. The motion passed by unanimous electronic vote.

IV. ACTION AGENDA

- A. **Action to Approve Changes to SDMA Strategic Plan-** Moses made a motion, seconded by Schneider, that the board approve changes to the SDMA Strategic Plan, as presented. The motion passed by a 7-1 electronic vote, with Riddle-Swanson casting a “nay” vote.
- B. **Action to Approve Addition to the 2021-2022 Staffing Plan -** Hillman made a motion, seconded by Husby, that the board approve the addition to the 2021-2022 staffing plan, as presented. The motion passed by a 6-2 electronic vote, with Freeman and Riddle-Swanons casting “nay” votes.
- C. **Action to Approve Preliminary Budget for 2021-2022 -** Freeman made a motion, seconded by Schneider, that the board approve the preliminary budget for 2021-2022, as presented. The motion passed by unanimous electronic vote.
- D. **Action to Approve Renewal of District Insurances for 2021-2022 Property, Liability, and Work Comp -** Freeman made a motion, seconded by Schneider, that the board approve the renewal of District insurances for 2021-2022 property, liability, and work comp., as presented. The motion passed by unanimous electronic vote.

V. DISCUSSION ITEMS/POLICY REVIEW

- A. **Annual Energy Report** – Energy Manager Justin Scheunemann reported on district energy use and proposed energy conservation initiatives including, LED fixture installation district wide, solar PV installation at Menomonie Middle School, building envelope analysis, district coil cleaning program, addressing phantom loads, and variable frequency drive installation. Energy market data and forecasts show costs for 2022 are expected to average \$0.106/kWh. Costs in 2019 (pre-pandemic) were \$0.107/kWh. These costs represent an increase of 4.1% in 2021 and 1.5% in 2022.
- B. **School Nutrition Report** - Director of School Nutrition Services Michelle Kloser reported that this year the district participated in the Fresh Fruit and Vegetable Program (FFVP), Summer Food Service Program (SFSP), After School Snack Program and Child and Adult Care Food Program (CACFP). The SFSP (summer food service program) allowed free meals for all students which continued for the 2020-2021 school year. The SDMA will continue to offer free meals to kids this summer, both at summer school and through the weekly meal distribution. USDA has extended the waivers to allow free meals for all kids using the SSO (summer seamless option) through June 30 2022. The meals will be reimbursed at the SFSP rate which is higher than the NSLP rate. We will transition from the SFSP to the SSO on September 1 2021. This is a great benefit to students and families.
- C. **Human Resources Report** - Director of Human Resources, Samantha Hoyt, reported that the district’s regular staff in 2020-2021 totaled 469 persons, with 49% having worked in the district for five years or less, and 33% having worked for ten years or more. She also provided staffing statistics for the 2020-2021 school year; as follows: 16 administrators (district administrator, 5 executive directors, 3 high school principals, 2 middle school principals, and 5 elementary principals); 269 teachers and specialists, 67% of whom have obtained a master’s degree; 30 custodial/maintenance staff; 24 school nutrition workers; 69 paraeducators; 11 supervisory aides; 32 clerical staff; 10 directors/executive assistants/coordinators/ISS staff; and 8 educational support specialist. There are currently 59 active substitute teachers and 13 active substitute support staff. Also provided was a breakdown of staffing years of experience for 2020-2021 and exiting staff statistics.
- D. **Policy 225, District Administrator Evaluation (First Reading)** - Board members reviewed recommended updates to Policy 225, District Administrator Evaluation. The policy will be brought to the next board meeting for approval.
- E. **Annual Review of Equipment/Materials Containing Advertising** - In accordance with Policy 850, Advertising and Promotion on School Premises, the annual report of equipment and materials containing advertising was reviewed by the board.

F. Review Calendar of Board Reports - The board reviewed the tentative calendar for board reports for the 2021-2022 school year.

G. Items Related to Next Meeting Dates, Board Committees, and Reports - Special Board Meeting on June 28, 2021, at 5:30 p.m. at the ASC, Regular Board Meeting on July 12, 2021 at 5:30 p.m. at the ASC, Special Board Meeting on July 26, 2021, at 5:30 p.m. at the ASC, Regular Board Meeting on August 9, 2021, at 5:30 p.m. at the ASC, Special School Board Meeting, on August 23, 2021 at 5:00 p.m., at Menomonie High School in the library, and Annual Meeting, on August 23, 2021, at 6:00 p.m., at Menomonie High School in the tiered lecture hall .

VI. ADJOURNMENT - Freeman made a motion, seconded by Hillman, to adjourn the meeting at 7:22 p.m. The motion carried on a unanimous voice vote with Freeman not being present at vote.

/s/ Clinton Moses

Clinton Moses, Clerk

jlk

Minutes July 12, 2021

*More information related to the Board meeting can be found through the [school district website](#).