

**SCHOOL DISTRICT OF THE MENOMONIE AREA
MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
ADMINISTRATIVE SERVICE CENTER
215 PINE AVENUE E, MENOMONIE, WISCONSIN
MONDAY, OCTOBER 12, 2020, 5:30 P.M.**

I. OPENING ITEMS

- A. Call to Order** – President David Styer called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:30 p.m. on Monday, October 12, 2020, in the boardroom of the Administrative Service Center at 215 Pine Avenue E in Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed seven board members present: Penny Burstad, Tanya Husby, Amy Riddle-Swanson, Charlie Schneider, David Styer, James Swanson, and Tricia Thompson. Chris Freeman and Clint Moses were absent. President Styer declared a quorum and noted that the meeting had been duly noticed. President Styer asked for a motion to appoint Treasurer Tanya Husby as Clerk for the meeting. Penny Burstad made a motion, seconded by Charlie Schneider, to appoint Treasurer Tanya Husby as Clerk for the meeting in Clint Moses' absence. The motion carried on a unanimous voice vote. Administrators in attendance were Joe Zydowsky, Tonia Kowieski, Leah Theder, Brian Seguin, Samantha Hoyt, and Kevin Tomaszewski. Also in attendance were Recording Secretary Jamie Krista, and videographer Steve Hanson. Electors and/or others registering attendance included Allecia Wald.
- C. Pledge of Allegiance and Reading of Mission Statement** – Styer led the Pledge of Allegiance and read the district's mission statement.
- D. Agenda Order and Approval/Revision** – The agenda was approved as presented.
- E. Recommendations and Commendations** - A commendation was presented to Allecia Wald.
- F. Student Representative Communications** - Maisah Wilson and Madelyn Klimek were unable to attend but submitted a written report on different events and activities at MHS.
- G. Community Communications** - There were no community communications.
- H. Board Member/Superintendent Communications** – Board members reported on their participation in recent board- and community-related activities. District Administrator Zydowsky reported that two virtual Q&A sessions were held, after suggestions from the prior board meeting, and both were well attended. Community members and staff were able to ask questions and comment on the current school year in regards to the COVID-19 pandemic.
- I. Revenue and Expenditure Reports for the Month Ended September 2020** - Business Manager Leah Theder presented the expenses by function, expenses by object, and revenue reports for September 2020.
- J. Monthly Employment Report** – The board reviewed the monthly non-certified staff employment report for September 2020, which included 5 resignations, 10 new hires, and 1 transfer.

II. CONSENT AGENDA

Action to Approve Consent Agenda – Burstad made a motion, seconded by Husby, that the board approve the following consent agenda items: 1) Minutes of the Regular Board Meeting of September 14, 2020, and Special Board Meeting of September 28, 2020; 2) Financial Reports for September 2020; 3) Donations Exceeding \$1,000 for September 2020; and, 4) Agreement for the Extension of Banking Services (November 1, 2020 - October 31, 2021), as presented. The motion passed by unanimous electronic vote.

III. PERSONNEL CONSENT AGENDA

Action to Approve Personnel Consent Agenda – Schneider made a motion, seconded by Riddle-Swansn, that the board approve the following personnel actions: 1) Employment of Amanda Petska, School Social Worker, effective October 6, 2020, as presented. The motion passed by unanimous electronic vote.

IV. ACTION AGENDA

- A. Approve Final Budget Revisions for 2019-2020** - Swanson made a motion, seconded by Burstad, that the board approve the final budget revisions for 2019-2020, as presented. The motion passed by unanimous electronic vote.
- B. Approve Renewal of 2021 District Health Insurance** - Burstad made a motion, seconded by Swanson, to Approve the renewal of the 2021 district health insurance, as presented. The motion passed by unanimous electronic vote.

V. DISCUSSION ITEMS/POLICY REVIEW

- A. Buildings & Grounds Annual Report** - Director of Buildings & Grounds Kevin Tomaszewski reported on several project highlights from the 2019-2020 school year, personnel changes, and maintenance equipment purchases. Mr. Tomaszewski also shared future plans for the upcoming school year and beyond.
- B. COVID-19 Report** – Dr. Zydowsky shared a report with the board that included information on the current COVID-19 pandemic. The Dunn County Health Department website continues to update current information on a daily basis. Dunn County currently has 787 confirmed cases, 673 of those cases have been released from quarantine. According to tracking by DHS, the current COVID-19 activity level for Dunn County is very high, with a burden level of 625.3 and the trend is shrinking. Dr. Zydowsky informed the Board that there have been 20 student cases (MHS-13, MMS-5, ELEM-2) and 4 staff cases in the SDMA this school year. There are currently 7 active student cases and 1 active staff case. Dr. Zydowsky shared that recommendations for gatherings in Dunn County have been reduced to 10 people allowed for indoor gatherings and 25 for outdoor gatherings, but there may be more than one separate gathering per facility. Governor Evers also issued an order on October 6 limiting gatherings across the state until November 6. Schools are exempt from this recommendation and order, but the district will follow it as much as practicable.
- C. ACT 31 Report** - Assistant Superintendent of Instruction Brian Seguin shared the Act 31 report with board members. American Indian Studies in Wisconsin (often referred to as Wisconsin Act 31) refers to the requirement that all public school districts and pre-service education programs provide instruction on the history, culture, and tribal sovereignty of Wisconsin's eleven federally-recognized American Indian nations and tribal communities. Instruction in the SDMA not only meets, but exceeds, the Act 31 guidelines.
- D. Review Early College Credit Requests for Spring 2021** - Early College Credit requests for spring 2021 were presented to the board. There were 219 requests for courses by 26 students. Mr. Seguin shared that it is not uncommon for individual students to make multiple requests for college credits based on the unknown of courses available at the university level. Students may take up to two courses as part of this option. The requests will be brought back to the board for approval.
- E. Review Updated Actuarial Study of District Post-Employment Trust** - School board members were provided with the district's updated actuarial study of the school district's post-employment benefits.
- F. Review 2020-2021 Budget Timeline** - Dr. Zydowsky shared the timeline for developing the 2020-2021 budget and reminded school board members they will be considering the budget and setting the tax levy at the school board meeting on Monday, October 26, 2020.

G. Items Related to Next Meeting Dates, Board Committees, and Reports - Staff Professional Development Day, on October 15, 2020, Special School Board Meeting, on October 26, 2020, at 5:30 p.m, Regular School Board Meeting, on November 9, 2020, at 5:30 p.m. and Special School Board Meeting on November 23, 2020, at 5:30 p.m, at the ASC.

VI. CLOSED SESSION - Action to move into closed session, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to Section 19.85(1)(c), Wisconsin Statutes. - Burstad made a motion, seconded by Schneider, to convene in closed session pursuant to Wisconsin Statutes as cited above for the following actions and/or discussions: a) Action to Approve Minutes of Closed Session on July 27, 2020; and, b) District Administrator Goals Review (Quarterly Update). The motion carried by unanimous roll call vote and the board convened in closed session at 6:30 p.m.

VII. ADJOURNMENT - Schneider made a motion, seconded by Riddle-Swanson to adjourn the meeting at 7:07 p.m. The motion carried on a unanimous voice vote.

/s/ Tanya Husby

Tanya Husby, Acting Clerk

jlk

Minutes Approved: November 9, 2020

*More information related to the Board meeting can be found through the [school district website](#).